

FR.AGNEL SCHOOL, NEW DELHI

IMPORTANT CIRCULAR REGARDING THE PRE-BOARDS EXAMINATIONS

December 3, 2020

Dear Parents,

You are aware how important the Board Examinations are for you and your children. The future depends on how they fare in those examinations. Although the examinations do not decide the character or the caliber of the student, it is a good test of his or her learning ability and the results are indispensable for entry into a college of one's choice.

On the other hand you also know that the pandemic has thrown a lot of the teaching program out of gear and the most crucial factor is that we, the School, the Parents and even the Students do not truly know how well they are doing. The online examinations held so far, are a poor imitation of the real 'written examination' held under the classroom conditions.

If parents had been willing and situation allowed, we should have had the pre-Board examinations held in the School so that we could test (i) what the students know, (ii) what the students can write, (iii) how well can they manage their time and (iv) how much they need to be helped to come to the required level.

IMPORTANT:

Dear Parents, in this difficult situation you as Parents exercise the most important responsibility and the duty to ensure that the Pre-Board Examinations are carried out in a manner that they will truly indicate how the student is doing. Anything less than that, or allowing the student to bypass the norms of fair examinations will directly harm the student's interest. **You are therefore reminded of this all important task as a Parent and as Proxy Educator to ensure that examinations are carried out fairly, and under your personal supervision.**

- 1. The examinations will begin exactly at 7.30 a.m.**
- 2. The Question Paper will be uploaded at 7.25 a.m.**
- 3. The students have the usual reading time of 15 minutes: 7.30 a.m.-7.45 a.m.**
- 4. The Written examination time begins at 7.45 a.m. and it will last for 3 hours.**
- 5. The end time will be indicated on the screen and it will be at 10.45 a.m.**

VERY IMPORTANT:

The second part of your all important role begins now:

- 6. You will ensure that the answer scripts are duly numbered by your ward.**
- 7. On the last page the student will state/write: This answer script set has number of pages.**
- 8. You and your ward will sign on the last page and upload the same to the class email id given by the teacher within 10 minutes from the time that the examinations have official ended.**
- 9. This process will be conducted for each exam.**

VERY VERY IMPORTANT

Once your role to ensure that the examinations have been conducted at your end using fair means, under your supervision, your new role begins to ensure that the corrections are properly done and the School is able to help the students to improve:

10. After your ward has uploaded the answer scripts, you will seal the answer scripts in an unused envelope and keep it safely under your care.
11. The process of packing the answer scripts in the envelope and delivering it at school will be explained in the document “Instructions for Pre-board Examinations I – X & XII”.
12. After every two exams you will please ensure that the answer scripts of both the exams are delivered to the school for correction by the Teacher. This exercise is crucial for the teacher to find out:
 - i. How well the student has answered;
 - ii. How well he had worked his/her answers
 - iii. Where s/he needs to be helped.
 - iv. And what can be done to help the student.

We have ensured that you have the minimum trouble of carrying the answer scripts to the School but that exercise is essential for enabling the School to help the student.

The School will give you a sample paper that you will paste on the envelope giving details of the student and also to take back a receipt stating that your ward’s answer scripts have been delivered to school.

Dear Parents, seldom in the regular life of the student, is a parent given such a direct role in ensuring that your ward answers the exam fairly and that you will ensure that from the beginning to the end. I am sure you will do it well and will take legitimate pride of having done so well.

Also please remember that the fair conduct of the examinations and the delivery of the answer scripts to the School is crucial to the entire exercise.

Wishing all the best. Keep safe.



**(FR. JOSE ALARICO CARVALHO)
DIRECTOR**