

**Application  
for Transfer Certificate**

To,  
The Principal  
Fr. Agnel School  
Gautam Nagar,  
New Delhi-110 049

Dear Rev. Fr. Principal,

Kindly grant me the Transfer Certificate of my child/ ward. The necessary particulars are given below:

Surname ..... Gen. Reg. No .....

Name .....

Std ..... Div ..... Roll No .....

Bus Route ..... Bus Stop .....

Reason of withdrawal .....

.....

Address .....

.....

**TO BE COMPLETED BY THE CLASS TEACHER:**

Subject Studied .....

No. of PTMs attended .....

No. of School days attended by the child .....

Whether NCC Cadet .....

General Conduct .....

Games played or extracurricular activities in which the child took part (Mention achievement level there in)

.....

.....

.....

.....

Date .....

.....  
(Parent/Guardian)  
Signature